

TOWN OF NEWTOWN, CONNECTICUT

INVITATION TO BID

Sealed bids will be received at the office of the Financial Director, **3 Primrose Street**, Newtown, Connecticut 06470, until but no later than **11:00 am, Monday, March 12, 2012:**

Cover: **BRANCH REMOVAL-VARIOUS LOCATIONS-AREA 13**

The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown. The Town of Newtown is an Affirmative Action Employer-MBE/WBE are encouraged to bid.


E. Patricia Llodra
First Selectman


Robert G. Tait
Financial Director

PURCHASING AUTHORITY

TOWN OF NEWTOWN PURCHASING AUTHORITY
INSTRUCTIONS TO BIDDERS

1. Submit bids in a sealed envelope plainly marked to identify the particular bid. It is the sole responsibility of the bidder to see that the bid is in the hands of the proper authority prior to the bid opening time.
2. Withdrawals of, or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids, or proposals; to waive any technicality in any bid, or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown, Connecticut.
4. Bidders may be present at the opening of the bids.
5. Bids may be held by the Town of Newtown for a period not to exceed thirty (30) days from the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
6. Bids must be submitted on the Sealed Bid Request form enclosed at the end of this packet. All items must be filled in (unit cost, trade-in for each unit, etc.). Failure to comply with this requirement will automatically void the bid.
7. Trade-ins, when indicated, will be listed on the Sealed Bid Request form. The Town of Newtown reserves the right to trade all, some or none of the vehicles listed as deemed in the best interest of the Town. Bidders may submit a bid on the new vehicles with or without trade-ins or may submit bids on the trade-ins only, either individually or by lot. Trade-ins must be detailed individually as indicated on the Sealed Bid Request form. Trade-ins may be used in determining the lowest responsible bid.
8. Prior to awarding any contract exceeding \$25,000.00 for the construction, alteration, or repair for any public building or public work, a labor or materialmen's bond must be furnished by the person to whom the contract is awarded.
9. The Town may consider proximity of the vendor's service as a factor in determining lowest price and reserves the right to award in whole or part to one or more vendors.
10. The Town agrees to pay for all equipment within thirty (30) working days after the equipment has been accepted and claim (invoice) presented.
11. Bid Security when required must be by a **certified check or letter of credit** for five percent (5%) of the total bid, payable to the Town of Newtown.
12. Performance Bond when required must be by a **certified check or letter of credit or performance bond** for one hundred percent (100%) of the total bid. Surety companies and banks must be satisfactory to the Town of Newtown.
13. The successful bidder will be required to post a Certificate of Insurance, with the Town of Newtown named as additional insured, in an amount to be determined by the Town of Newtown.

PROPOSAL – Removal of Hanging Branches – “Hangers”

The Town of Newtown is seeking bids for the removal of hangers at locations over the traveled portion of Town Roads, and all locations within 15 feet of the edge of the travelled way . The Contractor shall supply all equipment, labor and tools required to complete the work. The bid price shall include the following items:

- 1) Removal of all ” hangers” at all locations designated by the Town. (See attached for locations)
- 2) Removal of all debris from site. The work area shall be left clean. All debris shall be delivered to the Town of Newtown Transfer Station or a location approved by the Town. The contractor shall supply the Town with a daily log showing the number of loads, load quantity in cubic yards, load type, bulk brush or chips and place of disposition.
- 3) Maintenance and Protection of Traffic. The contractor shall supply all signage and certified flag persons.
- 4) Hours of Work – hours of work shall be from 7:00AM to 3:30 PM, Monday through Friday. No work shall be performed on weekends or official Town holidays. Any exception shall be approved by the Town in writing.
- 5) Project Duration- The Contractor is required to work continuously on the project until its completion. Any interruption in the work schedule must be approved by the Town. All work must be complete by the date specified. Any extension will be granted at the Town’s discretion.

LOCATION - Bid for Removal of Hanging Branches – AREA 13 - 81 Locations

<u>Cedar Hill Rd.</u>			<u>Price</u>
pole 1157	across from	1 tree w/ 1 hanger	
Pole 165	across from	1 tree w 1 hanger	
Pole 3580			
#71	across from	1 tree w/ 2 hangers	
Pole 1663	across from		
Pole 1664			
#69	across from	1 tree w/ 4 hangers	
#69			
Pole 1752	across from		
#62		1 tree w/ 2 hangers	
Pole 1764	across from	1 tree w/ 3 hangers	
#61		1 tree w/ 5 hangers	
#54		1 tree w/ 4 hangers	

Company Name _____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

		<u>Price</u>
Pole 4166	across from	
#59	1 tree w/ 1 hanger	
	1 tree w/ 1 hanger	
Pole 4793		
Pole 4794	1 tree w/ 5 hangers	
#50		
#45	1 tree w/ 3 hangers	
#45	1 tree w/ 3 hangers	
	1 tree w/ 1 hanger	
Pole 5314	1 tree w/ 2 hangers	
#42	1 tree w/ 2 hangers	
	1 tree w/ 4 hangers	
#42	1 tree w/ 3 hangers	
#40		
#32A		

Company Name _____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

		<u>Price</u>
#30	across from	1 tree w/ 1 hanger
		1 tree w/ 4 hangers
		1 tree w/ 2 hangers
#28		1 tree w/ 3 hangers
#26		1 tree w/ 4 hangers
#17		1 tree w/ 2 hangers
#13		
#14	across from	1 tree w/ 1 hanger
		1 tree w/ 1 hanger
#14		
Pole 1582	across from	
#6	across from	1 tree w/ 1 hanger
		1 tree w/ 3 hangers

Company Name_____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

			<u>Price</u>
<u>Megans Circle</u>	#3	across from	
	#7		
<u>Bari Dr.</u>	pole 5628		1 tree w/ 7 hangers
			1 tree w/ 2 hangers
<u>Joan Dr.</u>	#13		1 tree w/ 1 hanger
			1 tree w/ 2 hangers
	#17		
<u>Dogwood Terr.</u>	#8		1 tree w/ 3 hangers
	#2	across from	1 tree w/ 2 hangers
<u>Appleblossom</u>	intersection of Cedar Hill		
	#50	across from	1 tree w/ 2 hangers
	#29		1 tree w/ 3 hangers
	Pole 5019		
	#22	across from	1 tree w/ 2 hangers
	#22		1 tree w/ 3 hangers

Company Name _____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

<u>Pole La.</u>		<u>Price</u>
Pole 5011		
Pole 5317		
Pole 5318	across from	1 tree w/ 7 hangers
Pole 4429		1 tree w/ 6 hangers
#11		
#14		1 tree w/ 2 hangers
		1 tree w/ 1 hanger
Intersection of Greenbriar		
#21		
#21	across from	
#25	across from	1 tree w/ 8 hangers
Pole 1656	across from	1 tree w/ 4 hangers
		1 tree w/ 1 hangers
Intersection of Cedar Hill Rd. left side		

Company Name_____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

<u>Cedar Circle</u>			<u>Price</u>
#43	across from	2 trees w/ 7 hangers	
#6		1 tree w/ 1 hanger	
		1 tree w/ 4 hangers	
#3-#5	between	1 tree w/ 4 hangers	
		1 tree w/ 3 hangers	
#2-#4	between	1 tree w/ 1 hanger	
#34		1 tree w/ 2 hangers	
Pole ?	across from	1 tree w/ 2 hangers	
#25		1 tree w/ 5 hangers	
Power tower	across from		
#7	across from	1 tree w/ 4 hangers	
#3			
#11	across from	1 tree w/ 2 hangers	

Baldwin

Nettleton

Company Name _____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

		Price
<u>Deep Brook</u>	pole 3592	1 tree w/ 2 hangers
	Pole 3594	1 tree w/ 1 hanger
		1 tree w/ 1 hanger
<u>Point of Rocks</u>	#3	
	#3	
	#5	1 tree w/ 1 hanger
		1 tree w/ 2 hangers
	#9	1 tree w/ 3 hangers
	#9	1 tree w/ 1 big hanger
	Across from cabled driveway	1 tree w/ 1 hanger
		1 tree w/ 1 hanger
	Between #25 and cabled driveway	1 tree w/ 6 hangers
		3 trees w/ 1 hanger ea.
		1 tree w/ 7 hangers
		1 tree broke and hanging

Company Name _____

LOCATION - Bid for Removal of Hanging Branches – AREA 13

8 of 8

Price

1 tree w/ 8 hangers

1 dead ash in vines, take down and clean up

Company Name _____

SEALED BID REQUEST

BID OPENING DATE: Monday, March 12, 2012

TIME: 11:00 am

LOCATION: Finance Dept., Municipal Center, 3 Primrose Street, Newtown, CT 06470

BID TITLE: BRANCH REMOVAL-VARIOUS LOCATIONS-AREA 13

SECURITY REQUIRED: NONE

DATED IN NEWTOWN: February 24, 2012

PLEASE NOTE: ONE (1) ORIGINAL and ONE (1) COPY OF SEALED BID MUST BE SUBMITTED.

Is your company a MBE/WBE business:

(YES)

(NO)

NOTE: Include breakdown sheets with prices for each hanger with this page.

TOTAL BID: \$ _____

COMPANY

SIGNATURE

ADDRESS

SIGNED BY (Print or Type)

ADDRESS 2

TITLE

ADDRESS 3

FAX NO. _____

TELEPHONE NO. _____

DATE _____

TAX ID NUMBER

E-MAIL (OPTIONAL)